



VAN/ TENT CHECKLIST

Vans/ Tents

- Is the food van/tent securely placed?
- Does the van move with operators inside? Is the van chocked up?
- Are chocks secure and appropriate?
- Does weighting/pegging of tent comply with requirements of Temporary Structure/Marquee weighting guide and/or Pegging Guide?
(Available on RHRA website or from the Grounds Supervisor)
- Are poles and roof supports suitable and in serviceable condition?
- Are pegs covers/covered to prevent trip hazard?

Access/Egress

- Is there clear access and egress to the van or tent for staff?
- Have staff been provided with instruction, information and training in hot food areas?
- Is there an evacuation plan in the case of a fire? Are fire extinguishers present and in test?
- Are fire blankets present?

Gas

- Are gas bottles in date?
- Are spare gas bottles kept on site?
- Are gas bottles suitably restrained? Is the area around gas bottles clear?
- Are there any ignition sources nearby to gas bottles?
- Is there a designated staff smoking area?
- Is this area clearly identified?

Electrical

- Are required electrical items tested and tagged (in date)?
- Are electrical leads protected from damage?
- Do electrical leads run near roads, heavy foot traffic or vehicular traffic?
- Are electrical appliances/leads protected by an RCD?
- Are electrical leads near any damp ground or water?

Guidance notes are available from the Grounds Supervisor or the Royal Hobart Regatta website.