ROYAL HOBART
REGATTA ASSOCIATION

# Royal Hobart Regatta
# Exhibitor Terms and Conditions

**Site Occupation & Usage**
Access to the Royal Hobart Regatta Grounds will be from 9am on Wednesday preceding the Royal Hobart Regatta, or as determined by the City of Hobart.

All hirers are to have cleared the ground by 5pm on Wednesday following the conclusion of the Royal Hobart Regatta.

The hirer shall ensure that any and all activities carried out on their site comply with all relevant legislation and regulations applicable in the State of Tasmania.

That the surface turf of the Royal Hobart Regatta Grounds is not under any circumstances to be dug up, and all pegs are to be removed by the hirer. Sawdust, gravel, metal, and/or other materials must not be placed on the surface of the ground. The Hirer will be held responsible for any costs incurred whatsoever in the removal of any materials and ground renovation.

**Electricity**
Access to electricity at the Royal Hobart Regatta Grounds is limited and only authorised upon application to the Royal Hobart Regatta Association.

**Connection Requirements**
All electrical connections must comply with applicable Australian Standards, including AS/NZS 3000 (Wiring Rules) and/or AS/NZS 3002 (Electrical Installations – Shows and Carnivals).

Where required, connections must be undertaken by a licensed electrician. The electrician must notify Royal Hobart Regatta Association (the RHRA) prior to connection and receive a brief overview of available infrastructure, connection points, and any site-specific limitations before works commence.

All circuits supplying portable equipment must be protected by a Residual Current Device (RCD), either at the source of supply or within the connected distribution equipment.

All portable electrical equipment, leads, and distribution boards must be in good condition, free from visible damage, and tested and tagged in accordance with AS/NZS 3760, with current and legible tags affixed where required. The attention of all hirers is drawn to the provision of Regulation 164 and 165 of the Work Health and Safety Regulations 2022.

**Use of Electrical Infrastructure**
The RHRA electrical system is a legacy installation with defined capacity limitations.

Hirers must ensure that all connected equipment is suitable for the available supply and does not exceed the capacity of the allocated outlets or distribution points.

Only one device or an approved distribution system may be connected per outlet. Double adaptors are not permitted.

Where three or more connections are required, the hirer must provide a suitable distribution board compliant with applicable Australian Standards.

No alteration, bypassing, or modification of RHRA electrical infrastructure is permitted without prior approval from RHRA.

Hirers are responsible for all downstream cabling and equipment beyond the power box, including equipment supplied by vendors, contractors, or third parties.

**Damage, Liability and Rectification**
The hirer is responsible for any damage to RHRA electrical infrastructure arising from connection, disconnection, or use of electrical equipment associated with their event.

This includes, but is not limited to:

- Overloading of circuits
- Incorrect or unsafe connection practices
- Use of non-compliant or unsuitable equipment
- Unauthorised modification of infrastructure

Any damage must be reported to RHRA immediately.

RHRA reserves the right to engage its preferred electrical contractor to assess and rectify any damage. All associated costs will be borne by the hirer.

Engagement of an external electrician does not transfer responsibility from the hirer to RHRA.

**Safety and Access Control**
Electrical leads must be routed and protected to prevent damage and eliminate trip hazards.

Cables must not be laid across pedestrian or vehicle accessways without appropriate physical protection.

Where required, appropriate barriers or controls must be implemented to prevent public access to electrical equipment and cabling.

All electrical equipment must be protected from environmental conditions, including moisture or damp locations, where such exposure may create a safety risk.

Representatives of RHRA, and authorised officers/ inspectors reserve the right to refuse connection, isolate supply, or disconnect any equipment or installation deemed unsafe or non-compliant with applicable standards or these conditions.

Such representatives must be provided access to event areas at all reasonable times for the purpose of inspecting electrical installations and ensuring compliance with these conditions.

Heaters, kettles and cooking equipment not used for display purposes are prohibited unless used by a commercial food outlet. Electricity supply for hirer's caravans are exempt on the condition they have a dedicated power circuit for that caravan.

All electrical equipment (excluding hirer's caravans) are to be declared to the RHRA. Any undeclared equipment connection(s) will be charged to the hirer at the prescribed fee plus 100% and the hirer will be liable for and additional costs relating to that connection.

The Grounds Manager, whose decision will be final, will determine any disputes relating to power.

## Health Regulations and Food Hygiene Standards

All food and beverage vendors must comply with the City of Hobart regulations in relation to the safe handling of food. All food must be prepared, packed, displayed and sold, as far as is practicable in accordance with the requirements of the Food Act 2003 and the Single Use Plastics By-Law 2020.

All food vans, caravans/ mobile homes must be fitted with sullage tanks of such type and capacity as considered adequate by the City of Hobart, for the purposes of collecting domestic trade waste produced by the use of such vehicles.

Any person occupying any food van, caravan/ mobile home, who willfully permits, suffers, causes or by omission permits, suffers or causes domestic or trade waste to escape from a sullage tank onto the ground of the leased area shall be removed forthwith at the direction of a Council officer or the Grounds Manager, together with all food and equipment. Such offender being given a reasonable time to comply with the direction to quit.

Upon request of a City of Hobart authorised officer, or of its own undertaking, the RHRA will deny entry to or have removed from the Royal Hobart Regatta Grounds, any food vendor, together with their food and equipment.

## Cancellations

Any cancellation, in writing, to the Association will be refunded in full, where 30 days notice, prior to the commencement of the Royal Hobart Regatta is given.

If less than 30 days notice is given, a cancellation fee of 20% of the total ground rent will be charged.

## Exhibitor Vehicle Permits

All exhibitors who require vehicular access to the Royal Hobart Regatta Grounds will be required to display an exhibitors pass on their vehicle(s).

Members of the Tasmanian Showmen's Guild are to have Guild vehicle permits attached to their windscreens with the Registration Number of the vehicle clearly displayed.

Each exhibitor will be supplied one (1) exhibitor pass upon payment of ground space rental fees. Additional exhibitors passes are available from the Association for a fee of $15.

All exhibitors' vehicles must be parked in the Public car park during Regatta operating hours unless delivering equipment or supplies.

## Liability

The RHRA shall not be held liable for any loss or damage to the hirer's property while on the Royal Hobart Regatta Grounds.

The hirer shall indemnify the Association (and if there be more than one, the indemnity is joint and several) and agree to hold the Association indemnified against:

i. all actions, claims, suits costs

ii. all damage done whether directly or indirectly to or sustained by any of the Association's property or any other persons arising out of any act or default of omission of the hirer, his servants, workmen or agents or anything owned, operated, worked, exhibited, displayed, demonstrated by or under the control direct, or indirect of the hirer.

iii. Any demand brought against the Association by any person, firm or corporation.

## Insurance

The hirer must hold current public liability insurance with a minimum cover of $10 million for the duration of the hire period.

The hirer is responsible for ensuring that all contractors engaged for the event, including electricians, hold appropriate licences and public liability insurance.

Evidence of currency must be provided to RHRA upon request.

## Ground Rents and Charges

Ground rents and charges are determined by the RHRA on a yearly basis and published on the RHRA website when applications for Ground Rent become available.

## Cleaning and Waste Management

The Royal Hobart Regatta Association supply wheelie bins for use by hirers to ensure their immediate areas are kept clean and tidy.

Hirers are required to assist in keeping their ground clean and tidy. Rubbish bins should be swapped on a needs basis to achieve this.

Where the Royal Hobart Regatta Association provides bins for specific types of waste, including general recycling, cardboard and eligible drink containers, hirers shall separate their waste and place it in the appropriate bins.

Collection of rubbish, waste, liquid waste and animal excrement or the like is to be removed by the hirer. Any waste left on the grounds will be removed at the hirer's cost.

## Dogs

Any dogs kept on the Royal Hobart Regatta Grounds are to be under control and accordingly suitably tethered. All dogs will be subject to the provisions of the Dog Control Act 2000.

No dogs shall be permitted in any area that is frequented by the public during the course of the Regatta. These areas include food vans, tents and stalls.

Any dog causing a nuisance will be required to be removed from the area.

All dog faeces are to be collected and properly disposed of by the dogs owner. Both RHRA officials and City of Hobart authorised officers will actively monitor this.

## Bond Required On Ground Using Power Driven Equipment

Any entertainment involving the use of power driven machines including minibikes, go-karts or similar shall not be permitted to operate or be used upon any grassed part of the Royal Hobart Regatta Grounds unless a deposit of $1,000, (one thousand dollars) is paid to the Royal Hobart Regatta Association, in favour of the City of Hobart as security against any damage whatsoever to the ground surface. The full cost of the ground reinstatement will be charged to the Hirer whether greater or lesser than the deposit.

## Sale of Glowing Novelty Products

The RHRA reserves the right to sell any form of product which produces a luminescent glow (such as glow stick, glow ropes, or glow novelties). The sale of these products on the grounds of the Royal Hobart Regatta is strictly prohibited unless authorised, under licence, from the RHRA.

The number of licences to sell these products and the cost of a licence shall be determined the Royal Hobart Regatta Committee prior to the commencement of each Regatta.

The word "sell" in this section includes offering the items as prizes, exchanging or swapping the item for tokens or money, or giving away the items for free or any inducement to

participate in any activity.

**Incident Reporting**
All hirers must notify RHRA officials immediately an incident occurs which has resulted in

a) The injury, illness or death of any person or animal
b) The damage, destruction or loss of property
c) An incident which could have resulted in any of the above
d) Any incident which they believe should be reported.

**Hazard reporting**
All hirers must report to RHRA officials as soon as reasonably practicable of any hazards that have been identified.

**Evacuation Plan**
Upon being notified of the need to evacuate the Royal Hobart Regatta Grounds the hirer, their employees and any person under their direct control must obey the direction of any RHRA officials or Emergency Services personnel.

**Work Health and Safety**
All hirers, their employees and persons under their direct control are responsible to ensure that they comply with all Work Health and Safety legislation, regulations and Codes of Practice.

During the course of the Regatta, there will be periodic inspections carried out by suitably qualified persons.

There is a requirement that all Food Vans and tents satisfactorily complete a checklist available on the Royal Hobart Regatta Website or from RHRA officials. Guidance notes have been developed to assist in determining the level of compliance required to satisfactorily comply with this audit tool. WorkSafe Tasmania will actively inspect Food Vans and tents for compliance.

All tents, marquees, blown up amusement rides, or similar are to comply with the requirements of the Hire and Rental Industry Association Weighting and/ or Pegging guides.

Appropriate Personal Protective Equipment and suitable clothing must be worn, and used as required, to control exposure to identified hazards.

During ‘bump in’ & ‘bump out’ operations, all persons on site must wear high visibility safety garments, safety footwear and appropriate PPE i.e. ear protection, eye protection, hand and respiratory protection etc.

**Hazardous Materials**
The RHRA is to be advised of all hazardous materials that are brought onto the Royal Hobart Regatta Grounds. A current MSDS is to be available for all hazardous materials under the control of a hirer.